



Winter Maintenance Checklist

- Clean and test smoke detectors.
- Test and reset ground fault circuit interrupters (GFCI) breakers.
- Change or clean the furnace filter and check for proper operation.
- Check the pump and valves on a hot water/steam furnace.
- Operate the heating system.
- Adjust registers and confirm that the registers and cold-air returns are clear of furniture and draperies.
- Clean the humidifier per manufacturer's instructions.
- Adjust or replace weather-stripping on exterior doors as needed.
- Check the fit of exterior doors. Thresholds are adjustable - use a quarter to turn the screws.
- Drain your sprinkler system.
- Remove hoses from exterior faucets. Drain the water from outside faucets and put away the hose.
- Check caulking, inside and out, and touch up.
- Review safe fireplace operation. Inspect chimney for bird nests. Provide professional cleaning at regular intervals.
- Check garage overhead door, tighten bolts as needed, and lubricate springs with motor oil. Have repairs done by professionals.
- Clean out gutters and downspouts, as clogged gutters and downspouts can cause "ice damming", which can result in damage to the roof.
- Check the foundation, concrete, and yard for settling. Fill in as needed for positive drainage.
- After snowfall, brush snow off gutters and away from downspouts.

* Shenandoah Construction Management, L.L.C. is not liable for damage that may be incurred as a result of any of the foregoing activities.